

Internet Use Rules and Guidelines at the Otsego District Public Library

1. All users must adhere to the following rules and to the Library's Internet Policy (see brochure rack by drinking fountain).
2. Computers labeled "Card Catalog Only" may not be used for Internet access.
3. A maximum time period of 90 minutes per person per day is allowed for Internet use.
4. Only one person per computer is allowed. Permission for more than one person on a computer must be approved by the library staff.
5. All library computers and printers are turned off five minutes before closing.
6. The Library's Internet computers may not be used for any unlawful or improper activities prohibited under local, state or federal laws. These activities include, but are not limited to:
 - Displaying, transmitting or exhibiting to minors sexually explicit material harmful to minors as defined by MCL 397.606 (Section 6 of the Library Privacy Act).
 - Hacking or spamming
 - Infringement of copyright law
 - Damaging or altering of software or equipment
 - Fraud
 - Distribution of unsolicited advertising or propaganda, or propagation of computer viruses
 - Libeling, harassing, or slandering other users
 - Solicitation of minors

The library does not condone the use of library equipment to access material that can be classified as obscene, child pornography, or harmful to minors. The Otsego District Public Library is committed to providing an environment free from sexual and other forms of harassment and hate. Customers are asked not to display on screens and/or print materials that may be objectionable.

7. Patrons may not install their own software on Library computers. Downloading to a "jump drive" or "flash drive" is permitted. Wireless users may download files to their own devices.
8. Printing from the Internet to a Library printer is \$.10 per page. Wireless users do not have access to a printer.

All minors (age 17 and under) who wish to use the Internet must have parental authorization.