

Otsego District Library Internet Use Policy

1. Internet access at the Otsego District Public Library is an extension of the library's mission to meet the community's information needs
2. The staff of the Otsego District Public Library has developed a variety of web pages with recommended links in order to facilitate public use of the Internet. Users should recognize, however, that the library is not responsible for changes to the content of linked sites, nor for the content of sources accessed through subsequent links. Staff will provide assistance to Internet users to the extent that time and customer demands allow.
3. The Otsego District Public Library neither monitors nor controls information accessed through the Internet and cannot be held responsible for its content, quality, accuracy or currency. The Internet is a worldwide community with a highly diverse user population and it is the customer's responsibility to use this resource wisely.
4. Internet filters are not installed on Library computers. **Parents or guardians, not the library or its staff, are responsible for the Internet information selected and/or accessed by their children. Children under the age of 18 must have a signed (in-person) permission from a parent or legal guardian.**
5. The Internet workstation must be used in a responsible manner, respecting the rights of others, and taking care with use of the equipment. Computer and Internet settings may not be changed and the downloading of files is prohibited.
6. The Library's Internet computers may not be used for any unlawful or improper activities prohibited under local, state or federal laws. These activities include, but are not limited to:
 - Displaying, transmitting or exhibiting to minors sexually explicit material harmful to minors as defined by MCL 397.606 (Section 6 of the Library Privacy Act).
 - Hacking or spamming
 - Infringement of copyright law
 - Damaging or altering of software or equipment
 - Fraud
 - Distribution of unsolicited advertising or propaganda, or propagation of computer viruses
 - Libeling, harassing, or slandering other users
 - Solicitation of minors

The library does not condone the use of library equipment to access material that can be classified as obscene, pornography, or harmful to minors. The Otsego District Public Library is committed to providing an environment free from sexual and other forms of harassment and hate. Customers are asked not to display on screens and/or print materials that may be objectionable.

7. Internet access may not be available due to technical problems.
8. Computer use by a customer is limited to 90 minutes per day. Extension of the time limit may be granted by special permission.
9. Printing may be done at the posted price per page.
10. Library employees are authorized to terminate any user's access session for up to one month if the user has failed to comply with the library's Internet Policy and/or rules. The library director may impose longer or permanent restrictions for violations of the library's Internet Policy.
11. Internet users whose access session has been terminated or prohibited may request the decision reviewed by the Board of Trustees.
12. The Otsego District Library considers use of any public access computer to constitute an acceptance of its Internet Use Policy. Patrons will reaffirm the agreement each time they use the public Internet computers. Failure to abide by the provisions of this policy will result in the loss of Internet privileges.

Adopted by the Otsego District Library Board of Trustees, May 17, 2005