

Otsego District Library Board of Trustees Meeting May 17, 2005

The meeting was called to order by President Donna Beach at 7:00 p.m. Present were John Chapman, Renny Ransbottom, Diana Gilmer, Nancy Seibert, Director, Ryan Wieber and Dan Kelsey, Allegan County News. Sharon Tans was absent.

The minutes of the April 19 meeting were approved as read.

Correspondence – Ryan reported a bulk postage rate had been applied for and the Library's non-profit status approved. A thank you from Nancy for Professional's Day flowers from the Board was also received.

Circulation and Expenditure reports for April were presented with a motion to approve by Diana, seconded by John. Motion carried.

The Revenue report for April 2005 and Treasurers report for April 30, 2005 were presented. A motion to approve was made by Renny, seconded by Nancy. Motion carried.

Organized Programs – Ryan reported there are a couple coming up.... this Saturday a visiting mystery author from Indiana, Terry Kay, will be presenting a program. Monday, May 23 at 7:00 p.m. Jennifer Strauss will present a program on Michigan Legends and Loes. Also the Summer Reading plans are almost complete. Brenda is back to work and planning a medieval theme—Medieval Reading Kingdom. It will be held June 13 to July 15. Today a class visit was held.

Next Tuesday May 24 the Friends Annual Meeting will be held.

The December 31, 2004 Audit Report was discussed. A motion was made to approve by John, seconded by Diana. Motion carried.

Ryan gave a staff update...Sue Brown, who has worked in the Library two to two and one half years has had her hours increased. She is very good at the desk and relieves the pages to do other jobs such as putting away books, etc. Sue will be at the desk most of the time. She will have more responsibility as assistant clerk. Ryan stated he is also pleased with the new work environment and the staff is too.

Ryan also presented the new revised Internet Policy for discussion. It will be posted in the Library as well as put in the hand out display rack with other brochures. He will also have Internet sign-up sheets. A motion to accept the Library Internet Policy as presented by Ryan was made by Renny, seconded by Diana. Motion carried.

The next regular Board meeting will be held Tuesday, June 21, 2005 at 7:00 p.m.

Other – Ryan will be starting to prepare the 2006 Budget to present at the August meeting. He will also get estimates on parking lot repair as it has some rather large dips in it. The Library's web site is being redeveloped by Jenny Martin. She will set it up and Kim can add to it.

A motion to adjourn was made by John, seconded by Renny. Motion carried. The meeting adjourned at 7:40 p.m.

Respectfully submitted,

Nancy Seibert, Secretary