

Otsego District Library Board of Trustees Meeting March 20, 2008

The meeting was called to order by President John Chapman at 4:00 p.m. Present were Diana Gilmer, Sharon Tans, Renny Ransbottom, Jacquie Bennett, Nancy Seibert, Mark Roys of CSM and Director, Ryan Wieber.

The minutes of the February 21, 2008 meeting was approved with a motion by Diana, seconded by Jacquie. Motion carried.

At this time, Mark Roys of CSM discussed the prevailing wage issue in connection to contractor's bids for the proposed new Library. He explained what prevailing wages were and as such, it is not necessary for the Library to pay these higher wages when soliciting bids for the construction work.

Correspondence – Ryan received a letter from the City of Otsego confirming approval of the submitted site plan for the new Library at 401 Dix Street. A letter was also received from the Otsego Public Schools thanking the Library for prizes donated to the Battle of the Books.

Circulation and Expenditure reports for February 2008 were presented with a motion to approve by Sharon, seconded by Diana. Motion carried.

The 2007 Library Bonds Project Fund Expenses, which showed no expenditures, was presented, as well as the Operating and Debt Revenue Report and Treasurers report for February 29, 2008. The Revenue Report presented for February is incorrect and a corrected copy will be presented at the next meeting. Renny made a motion to accept all of the above, not including the Revenue Report, seconded by Sharon. Motion carried.

Diana made a motion to transfer funds in an approximate amount of \$136,000.00 from the AG Edwards account to the local Edward Jones or National City branch to be invested in our approved CD's (which ever has the best interest rate) seconded by Nancy. Motion carried.

Ryan reviewed his Directors Report. A new clerk will be hired. Following consideration by Ryan and the staff, the new Internet management system will be changed to PC Cop, however the self-service kiosk component will not be purchased at this time, as there is no room for it. Maybe at a later date it would be good to have in the new building. Total cost of the new system is \$4,820.00.

Ryan reviewed special programs—Larry Massie was here Tuesday night and both Larry and Priscilla will be here next week for a program on heritage cooking. This Saturday, March 22, a special program will take place with the illustrator of Sleeping Bears Legend. Also, special Spring Break programs are coming up.

A Building Committee update was given at this time, with the last meeting being held last Monday. Plans are progressing well.

Discussion was held on which items are to move or not be moved from the current Library building to the new building when complete. It was suggested consideration should be given to having a small safe installed into the new building.

The next regular Board meeting will be held on Thursday, April 17, 2008 at 4:00 p.m. Sharon will not be present for that meeting.

A motion to adjourn was made by Sharon, seconded by Renny. Motion carried. The meeting adjourned at 5:20 p.m.

Respectfully submitted,

Nancy Seibert, Secretary