

Otsego District Library Board of Trustees Meeting April 17, 2008

The meeting was called to order by President John Chapman at 4:00 p.m. Present were Renny Ransbottom, Diana Gilmer, Jacquie Bennett, Nancy Seibert, Director Ryan Wieber, and Kristi Watson and Carol Patridge of Yeo and Yeo. Sharon Tans was absent.

The minutes of the March 20, 2008 meeting and minutes of the March 24, 2008 Special Meeting were approved as read.

At this time Carol Patridge of Yeo and Yeo reviewed the 2007 Yearly Audit with the Board. At the end of the review Renny directed comments on the audit to Carol. He felt disappointed with Yeo and Yeo's service and lack of attention to the Library Audit, being that the it was done in January, but was only delivered one day before this meeting and it was just now reviewed with the Board in April. He mentioned the cost of the yearly audit continues to increase, but we are not receiving comparable service. He feels the finished audit copy should have been received in a timely manner to personally review before our meeting. Carol agreed the audit should have been received by us much sooner and apologized for the delay. A motion to approve the 2007 Financial Audit was made by Diana, seconded by Renny. Motion carried.

Correspondence – none

Circulation and Expenditure reports for March 2008 were presented with a motion to approve by Diana, seconded by Jacquie. Motion carried.

The 2007 Library Bonds Project Fund Expenses, which showed no activity, the Operating and Debt Revenue Report for March 2008, the corrected February Revenue report and the Treasurer's report for March 31, 2008 were presented. A motion to approve all, with corrections to the Operating and Debt Revenue report, was made by Renny, seconded by Jacquie. Motion carried.

Ryan reviewed his Director's report at this time. Sadly, it was noted that six year employee, Sue Browne will be retiring from the Library effective April 30. Sue's cheerful presence in the Library will be missed by both the staff and patrons. PC Cop will be installed in a few weeks.

Ryan reported the Spring Break Programs went well. Also, a Building Committee update was given at this time. The new Library Pre Bid meeting was held yesterday, May 16, at City Hall by CSM. It went well with several contractors in attendance. Bids will be due May 7 at 2:00 p.m. at the Library and will be opened at 2:30 p.m. at City Hall.

The new Library Ground Breaking Ceremony will be held Monday, May 19, at 4:00 p.m. at the Dix Street location. Ryan and the staff will take care of press releases and post card notices to volunteers, friends and others instrumental in the work put forth and promotion to make the new Library a reality.

The next regular Board meeting will be held Thursday, May 22, 2008 at 4:00 p.m. (Not May 15 as was previously scheduled).

A motion to adjourn was made by Renny, seconded by Diana. Motion carried. The meeting adjourned at 5:40 p.m.

Respectfully submitted,

Nancy Seibert, Secretary